

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) POLICY



Purpose:

The Camps, Sports & Excursion fund supports the education of students from eligible families, and therefore needs to be sensitively and effectively managed at school level.

Aim:

- To ensure eligible parents receive the Camps, Sports & Excursion fund payment
- To ensure the allowance is managed effectively at a school level in compliance with relevant DET requirements and parent wishes.

Implementation:

- Details relating to the Camps, Sports & Excursion fund, eligibility, and due dates will be communicated to parents.
- The school will inform parents of the strong likelihood that late applications will be rejected.
- The Camps, Sports & Excursion fund payment cannot be used towards voluntary school charges, books, stationery, before or after school care, music lessons.

References:

- 2020 Camps, Sports & excursion fund policy :
<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

Accompanying Documents:

- 2020 Camps, Sports & excursion fund form

Evaluation:

- This policy will be reviewed annually or more often if necessary due to changes in regulations or circumstances.

<u>Ratification Date</u>	<u>Review Date</u>	<u>Policy No</u>	<u>Version</u>	<u>Date Produced</u>
February 2020	2021	102	6	May 2015

CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

Foster parent* **OR** Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____

Date ____ / ____ / ____