

CANTEEN POLICY



Aim:

To provide a service of nutritious meals or refreshments for the school community.

Implementation:

- A clean and sanitized canteen in accordance with health regulations, will be maintained.
- Adequate, nutritious food will available.
- Diverse dietary and cultural requirements will be catered for.
- A canteen manager with Food Safety Supervisor qualifications will be employed.
- The canteen manager will:
 - be in attendance every week day between 8.15am and 2.15pm.
 - train rostered volunteer staff on correct food handling procedures
 - provide a roster for volunteers if required
 - administer and maintain the Flexischools online ordering system.
- A budget will be established to cover:
 - targeted profit
 - employment of manager and assistant
 - purchasing of equipment
 - photocopying
 - affiliations and subscriptions
- The canteen will be opened every day that the children are in attendance at recess and lunchtimes.
- Students will send lunch orders to the canteen at the beginning of each school day.
- Food will be provided for children without lunch, and parents will be invoiced.
- Special day lunches will be organised to coincide with special events eg. Footy Day.
- The canteen will seek re-accreditation with the Australian Schools Canteen Association (ASCA) every year.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

<u>Ratification Date</u>	<u>Review Date</u>	<u>Policy Number</u>	<u>Version Number</u>	<u>Date Produced</u>
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